

**NEW COVENANT CHRISTIAN SCHOOL
BRONX, NY**

ADMISSION PROCEDURE FOR PRE-KINDERGARTEN - GRADE 12

1. Submit a completed application with a non-refundable fee of \$75.00 for Pre-Kindergarten 3 (K3), Kindergarten (K5), and grade-school levels (1st – 12th grade). For Grades 1 – 12, the previous report cards and standardized examination scores are also required.
2. If the student's G.P.A. or average grade is below 80% (B), the Dean or Principal will conduct testing and/or evaluation of your child and interview you.
3. The School Administration will notify you of its decision to accept or reject a prospective student within two weeks after completing all testing and evaluation.
4. Once accepted, you must submit a current medical. Please note that the required medical tests must be carried out by the student's primary care physician whenever possible. Alternatively, the required medical tests may be conducted by any licensed physician. You must also submit a copy of your child's current immunization card, proof of his or her age (e.g. birth certificate, passport, etc.), and proof of address (e.g. lease/mortgage statement, utility bill, cable bill, etc.). A copy of Social Security card and passport size photo is also needed for high school applicants.
5. When you submit the final documentation, the full registration/annual fee must be paid the financial contract signed. There will be no commitment on the part of the school without this step.

UNIFORM

| GENTLEMEN | | LADIES | |
|---------------------------------------------------------------------------|-------------------------------------------|----------------|-----------------------------------------------|
| Trousers: | Solid Navy Blue | Skirt/ Jumper: | Solid Navy Blue with Four Pleats |
| Sweater: | Solid Navy Blue with School Emblem | Sweater: | Solid Navy Blue with school emblem |
| Shirt: | Solid White, button-down (not Polo-Shirt) | Blouse: | Solid White button-down with Peter Pan collar |
| Neck Tie: | Solid Maroon | Neck Tie: | Solid Maroon |
| | | Stockings: | Solid White or Solid Navy Blue only |
| Shoes for all students: Solid black or solid dark blue dress shoes | | | |

* "Solid" means that the item of clothing must not contain designs or patterns. *

GYM UNIFORM: Only the prescribed gym uniform may be worn during physical education.

ANNUAL FEES- Books, Supplies, Standardized Tests, Incidentals, & Insurance
(Excluding school trips for the year)

| | | | |
|--------------------------|---------|--------------------------------|---------|
| Pre- Kindergarten 3 (K3) | - \$300 | Kindergarten (K5) | - \$350 |
| Elementary (Grades 1-5) | - \$450 | Middle School (Grades 6-8) | - \$650 |
| High School (Grade 6-12) | - \$850 | Annual Fund Raising per family | - \$300 |

MEAL FEES- See "Letter to Parents Re: School Meals" for more details
Eligible for Reduced Benefits - \$.25 for breakfast and \$.25 for lunch
Not Eligible for Benefits- \$.60 for breakfast and \$1.30 for lunch

TUITION SCHEDULE

| Grade Level | Annual Tuition | After-School |
|--------------------------------|-----------------------|---------------------|
| Pre-Kindergarten 3 | \$7,100 | \$160 |
| Pre-Kindergarten 4* | FREE UPK | \$230 |
| Kindergarten 5 | \$7,100 | \$160 |
| Elementary (Grades 1 – 5) | \$4,400 | \$160 |
| Middle School (Grades 6 – 8) | \$5,050 | - |
| High School (Grades 9 – 12) | \$6,300 | - |
| Non NCCS Students - All Grades | - | \$125 weekly |

**Universal Pre-Kindergarten(Pre K For All) Program subsidized by NYC's Department of Education.*

Scholarships and all other discounts must be applied for and approved by the Board before final admission.

Tuition Payment methods are as follows:

- 1) Pay in Full- With this option, parents are given a 5% discount to pay all school fees for the entire academic year in full before admission. *Personal checks must clear before school honors payment.*

- 2) Automatic Payments- With this option, all recurring school fees are divided into monthly payments. Parents sign the necessary paperwork to authorize the school to automatically draft the required payment from the associated account.

- OR -

Interest-Free Tuition Loan Program through New Covenant Dominion Federal Credit Union

New Covenant Dominion Federal Credit Union (NCDFCU) is a member-driven financial institution whose goal is to develop economic stability within the community and its membership. The membership of NCDFCU includes all students of New Covenant Christian School and their parents and certain other relatives. NCDFCU has developed a special *Interest-Free Tuition Loan Program* to meet the needs of this unique membership market.

With this option, parents and guardians (or “applicants”) could borrow the full amount of the annual tuition—and get the 5% discount—to pay NCCS school fees. Thereafter, the applicant would make monthly payments to the credit union to pay down the loan, and interest-free loan payments may also be available if certain conditions are met. To start this process, an interested applicant would open an account in the credit union. The membership fee and minimum required balance of \$30 can be deducted from the school’s required annual fee charge. Thereafter, the applicant would complete and submit the loan application form along with the following required documents: 1) School Financial Contract, 2) proof of income (examples below), and 3) proof of address (examples above). The loan application fee of \$25 will be deducted from the proceeds of the loan.

Proof of Income Examples

- Three most recent pay stubs
- A complete copy of the most recent signed tax returns for the last two years
- A verification of employment letter
- A copy of the most recent “award letter” for persons on a fixed income (SSI, Disability, etc.)

The credit union will perform the required underwriting procedures within a week, including running a credit report on the applicant. Upon approval, the applicant will need to sign the required paperwork for disbursement of the loan to the school.

For More Information – See the “Tuition Loan Program Brochure” of the Credit Union.



NEW COVENANT CHRISTIAN SCHOOL

Academic Excellence in a Christian Environment

Bronx, NY

APPLICATION

Note: The non-refundable application fee of \$75.00 **must** accompany this application.

STUDENT'S LEGAL NAME: _____
LAST FIRST MI

BIRTH DATE: ____/____/____ PLACE OF BIRTH: _____
(CITY, STATE, COUNTRY)

GENDER : ____ MALE ____ FEMALE SOCIAL SECURITY NUMBER: ____ - ____ - ____

STUDENT'S HOME ADDRESS: _____

CITY: _____ STATE: _____ ZIP CODE: _____ PHONE #: (____) _____ - _____

STUDENT'S HEIGHT: _____ WEIGHT: _____

EMAIL ADDRESS: _____ CELL PHONE: _____

ETHNICITY: ____ African American (Black) ____ Hispanic/Latino ____ MultiRacial (Not Hispanic) ____ Asian
____ American Indian/Alaska Native ____ Native American/Other Pacific ____ White (Not Hispanic Origin)

STUDENT'S HOBBY/SPECIAL INTEREST: _____

DOES THE APPLICANT HAVE ANY PHYSICAL DISABILITY/WEAKNESS/DEFECIENCY, WHICH THE SCHOOL SHOULD KNOW ABOUT? ____ YES ____ NO. IF YES, PLEASE EXPLAIN: _____

WHAT GRADE IS THE APPLICANT APPLYING FOR: _____ REQUESTED START DATE: _____

IS APPLICANT ENROLLING IN AFTERSCHOOL: _____ AS OF WHEN? _____

DID APPLICANT ATTEND SCHOOL BEFORE APPLYING TO THIS SCHOOL? ____ YES ____ NO

IF NO WHY NOT? _____

IF YES, WHAT IS THE NAME OF THE SCHOOL? _____

ADDRESS OF SCHOOL: _____

CITY: _____ STATE: _____ ZIP CODE: _____

PHONE NUMBER: _____ E-MAIL ADDRESS: _____

WHAT DATE DID THE APPLICANT LAST ATTEND THE SCHOOL? ____/____/____

WHY IS THE APPLICANT LEAVING THE SCHOOL? _____

HAS APPLICANT EVER BEEN SUSPENDED/DISMISSED FROM ANY SCHOOL? IF YES, PLEASE EXPLAIN: _____

FAMILY INFORMATION

FATHER'S/GUARDIAN'S LEGAL NAME: _____
LAST FIRST MI

HOME ADDRESS: _____
(IF DIFFERENT)

CITY: _____ STATE: _____ ZIP CODE: _____

HOME PHONE #: (____)____-____ WORK PHONE #: (____)____-____

EMAIL ADDRESS: _____ If English is not primary language, what is: _____

EMPLOYER: _____

EMPLOYER'S ADDRESS: _____

OCCUPATION/TITLE: _____ WORK HOURS: _____

MOTHER'S/GUARDIAN'S LEGAL NAME: _____
LAST FIRST MI

HOME ADDRESS: _____
(IF DIFFERENT)

CITY: _____ STATE: _____ ZIP CODE: _____

HOME PHONE #: (____)____-____ WORK PHONE #: (____)____-____

EMAIL ADDRESS: _____ If English is not primary language, what is: _____

EMPLOYER: _____

EMPLOYER'S ADDRESS: _____

OCCUPATION/TITLE: _____ WORK HOURS: _____

WHOM DOES STUDENT RESIDE WITH: _____

DO YOU HAVE MORE THAN ONE CHILD IN OUR SCHOOL? ____ YES ____ NO IF YES HOW MANY? _____

WHICH OF THE ABOVE ARE RESPONSIBLE FOR ALL SCHOOL FEES? _____

CHURCH INFORMATION

NAME OF CHURCH *YOU NOW ATTEND*: _____

ADDRESS OF CHURCH: _____ CITY: _____ STATE: _____ ZIP CODE: _____

PASTOR'S NAME: _____ PHONE NUMBER: _____

HAS APPLICANT EVER ACCEPTED CHRIST AS HIS/HER SAVIOR? ____ YES ____ NO

ARE PARENTS/GUARDIANS CHRISTIANS? ____ FATHER ____ MOTHER ____ GUARDIAN

FAMILY CHURCH ATTENDANCE: ____ REGULAR ____ OCCASIONAL ____ MEMBER

NCCS considers prospective students for admission without regard to race, color, national and ethnic origin, or any other protected category and that it does not discriminate on the basis of race, color, national and ethnic origin, or any other protected category in the administration of its educational policies, scholarship and loan programs, and athletic and other school-administered programs. Application for enrollment in NCCS does not guarantee admission.

SIGNATURE

DATE

SIGNATURE

DATE

APPLICATION NOT COMPLETE WITHOUT SIGNATURE & DATE

FOR OFFICE USE ONLY

INTERVIEW DATE: _____

DATE STARTED: _____

CREDIT UNION ACCOUNT NUMBER: _____

APPLICATION PROCESSS DATE: _____

STUDENT'S IDENTIFICATION NUMBER: _____

ENTRANCE EXAM DATE: _____

Upon Completion,

**You can submit this application
along with application of fee of \$75**

1) In Person or by Mail

1497 Needham Ave, Bronx, NY 10469

2) By Fax

718-620-2040

3) By Email

scan and email to

admin@ncchristianschool.org

*Application fee for International Students is \$250.