



NEW COVENANT CHRISTIAN SCHOOL

Developing the Leaders of Tomorrow in a Christ-Centered Environment

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PKA/3KA LEAD TEACHER ON STUDY PLAN JOB OPPORTUNITY

Organizational Background

Founded in 1985, New Covenant Christian School is an educational ministry of New Covenant Christian Church. Our Pre-K to 12 institution, with two locations in the Bronx, is a place where students of all backgrounds can learn, grow, and develop in a Christ-centered environment with a commitment to excellence.

Job Description

We seek 2 qualified education professionals to serve as lead teachers in our 3K and Pre-Kindergarten Program, funded by the NYC Department of Education, for the upcoming 2020-2021 school year. The following is general description of the duties, subject to finalization upon hire.

Responsibilities:

- Teach classes as assigned following prescribed scope and sequence as scheduled by the principal.
- Plan broadly through the use of semester and quarterly plans and objectives, and more currently through the use of a Lesson Plan Book.
- Employ a variety of instructional aids, methods, and materials that will provide for creative teaching to reach the whole child: mental, physical, social, and emotional.
- Plan through approved channels the balanced use of field trips, guest speakers, and other media.
- Use homework assignments effectively for drill, review, and enrichment.
- Assess the learning of students on a regular basis and provides progress reports as required.
- Keep proper discipline in the classroom and on the school premises for a good teaching environment.
- Maintain regular and accurate attendance and grade records to meet the demands for a comprehensive knowledge of each student's progress.
- Keep students, parents, and the administration adequately informed of progress or deficiencies and gives sufficient notice of failure.
- Maintain a clean, attractive, well-ordered classroom.
- Utilize educational opportunities and evaluation processes for professional growth.
- Perform any other duties which may be assigned by the administration.

Required Qualifications

- Must be fluent in English. Spanish is a plus.
- Must possess at least a Bachelor's degree in education, child development, or a related field. Degree(s) in early childhood education preferred.
- Must be on track to earn a NYS Teacher Certification (Birth to Grade 2).
- Must have at least two years of lead teacher experience in a classroom.

Compensation: \$37,000 - \$43,000 commensurate with education and experience.

To apply for this position, send a cover letter and resume to staffing@ncchristianschool.org. Candidates will be asked to provide copies of certifications held. Only candidates under consideration will be contacted.