

NEW COVENANT CHRISTIAN SCHOOL BRONX, NY

ADMISSION PROCEDURE FOR INTERNATIONAL STUDENTS GRADES 6 - 12

1. Submit the completed application available on the school website along with the non-refundable fee of \$250.00 for grades 6 – 12 along with the **previous report cards** and standardized examination scores are also required and **copy of passport**.
2. If the student's G.P.A. or average grade is below 80% (B), the Dean or Principal will conduct testing and/or evaluation of your child and interview you.
3. The School Administration will notify you of its decision to accept or reject a prospective student within two weeks after completing all testing and evaluation.
4. Once accepted, student must submit the attached "Application Form for I-20" *declaring their financial ability to pay for school (see below)*.
5. Once I-20 financial application is submitted with all supporting documentation, an I-20 will be issued.
6. Once student receives I-20, student must pay the appropriate I-901 fee at- <https://www.fmjfee.com/i901fee/index.html#> and then schedule interview with the US Embassy in their home country.
7. Once the school has received information that the student has successfully obtained a visa, the enrollment process will continue.
8. Student must submit a current medical. Please note that the required medical tests must be carried out by the student's primary care physician whenever possible. Alternatively, the required medical tests may be conducted by any licensed physician. You must also submit a copy of your child's current immunization card, proof of his or her age (e.g. birth certificate, passport, etc.), and proof of address (e.g. lease/mortgage statement, utility bill, cable bill, etc.). A copy of Social Security card and passport size photo is also needed for high school applicants.
9. When you submit the final documentation, the full registration/annual fee must be paid the financial contract signed. There will be no commitment on the part of the school without this step.

GENTLEMEN		LADIES	
Trousers:	Solid Navy Blue	Skirt/ Jumper:	Solid Navy Blue with Four Pleats
Sweater:	Solid Navy Blue with School Emblem	Sweater:	Solid Navy Blue with school emblem
Shirt:	Solid White, button-down (not Polo-Shirt)	Blouse:	Solid White button-down with Peter Pan collar
Neck Tie:	Solid Maroon	Neck Tie:	Solid Maroon
		Stockings:	Solid White or Solid Navy Blue only
Shoes for all students: Solid black or solid dark blue dress shoes			

UNIFORM

* "Solid" means that the item of clothing must not contain designs or patterns. *

GYM UNIFORM: Only the prescribed gym uniform may be worn during physical education.

TUITION SCHEDULE

Grade Level	Fees
Tuition only (Grades 6 – 12)	\$6,750.00
Annual / Registration fees <i>*(the \$250 non-refundable fee paid initially would be deducted from this fee)</i>	\$1,120.00
Room/board	\$6,500.00
Personal Expenses/ Incidentals	\$ 880.00

Scholarships and all other discounts must be applied for and approved by the Board before final admission.

The above price includes tuition and annual fees –
which cover books, supplies, standardized tests & insurance

It does not include school trips for the year or uniforms.

MEAL FEES- See "Letter to Parents Re: School Meals" for more details

Tuition Payment methods are as follows:

- 1) Pay in Full- With this option, parents are given a 5% discount to pay all school fees for the entire academic year in full before admission. *Personal checks must clear before school honors payment.*
- 2) Automatic Payments- With this option, all recurring school fees are divided into monthly payments. Parents sign the necessary paperwork to authorize the school to automatically draft the required payment from the associated account.



NEW COVENANT CHRISTIAN HIGH SCHOOL

Academic Excellence in a Christian Environment

Bronx, NY

APPLICATION FOR FORM I – 20

International students who are admitted into our school will need to obtain an immigration certificate of eligibility (Form I-20) in order to enter and/or remain in the U.S as an F-1 student. This requirement applies to new and transfer students.

1. Applicant Name _____ Gender (check one) Male Female
(Family name as in passport) (Given name as in passport) (Middle name, if any, as in passport)
2. Present Mailing Address _____
(Number and street) (City, State) (Country) (Postal Code)
3. Telephone Number _____ Email _____
4. Date of Birth _____ Place of Birth _____
(Month/Day/Year) (City and Country)
5. Country(ies) of Citizenship _____ Country of Residence _____
6. Permanent Overseas Address _____
(Required by U.S. Government Regulations) (Number and Street) (City, State) (Country) (Postal code)
7. Address in U.S.A. (if known) _____
(Number and Street) (City, State) (Country) (Zip code)
8. Expected Semester of Enrollment: September 20____ January 20____ July 20____
9. Are you currently studying at a U.S. Middle or High School? _____
10. Do you currently hold F-1 status? _____

TO BE COMPLETED BY APPLICANTS ALREADY IN THE U.S

If you are currently in the U.S., please indicate your immigration status. Attach a copy of the passport pages with the number, expiration date of passport, and the U.S. visa stamp. Include copies of both sides of form I-94 for yourself and accompanying family members.

11. F-1 Student Status _____ I-94 Admission# _____ (Attach copies of all your previously issued forms I-20)
12. School that issued most recent form I-20 _____ SEVIS # _____
13. Current U.S. School: Name: _____
Address: _____
(Number and street) (City) (State) (Zip Code)
14. Other immigration status (If Applicable, specify type) _____

15. I-94 Admission No. _____

I-94 Expires on: _____

(Month/Day/Year)

Declaration & Certification of Finances

Please indicate the source and amount of your financial support for the years of your study to complete your high school diploma. NCCHS requires documentation of guaranteed support for the first year and projected support for future years. Note that costs may rise 3% annually. Total amounts must meet or exceed the estimate of expenses.

U.S immigration authorities require schools to receive satisfactory financial certifications from prospective students before issuing a Form I-20. Therefore, you must attach original documents for each source of financial support you indicate. Be sure to have an additional set of original documents for your appointment at the U.S. Consulate (or Embassy) overseas.

Complete and send in this page with your application. Provide as much detail as possible.

SOURCES OF FINANCIAL SUPPORT

(Amount in U.S Dollars)

	Guaranteed Support 1 st year	Projected support 2 nd Year	Projected Support 3 rd Year	Projected Support 4 th Year
A. Student Name _____	\$ _____	\$ _____	\$ _____	\$ _____
Name of bank _____			Location _____ (City)	_____ (Country)

The student must provide the following documents in English:

- 1) Bank officer's summary statement of account history.
- 2) Stock brokerage account statements, if any.

B. Parents and/or other individual sponsors				
Name _____				
Relationship to student _____	\$ _____	\$ _____	\$ _____	\$ _____
Name _____				
Relationship to student _____	\$ _____	\$ _____	\$ _____	\$ _____
Name _____				
Relationship to student _____	\$ _____	\$ _____	\$ _____	\$ _____

C. New Covenant Christian High School or Other Sponsor				
Source _____	\$ _____	\$ _____	\$ _____	\$ _____
Source _____	\$ _____	\$ _____	\$ _____	\$ _____
Source _____	\$ _____	\$ _____	\$ _____	\$ _____

(Attach current signed official copy of the terms of sponsorship, including amount of support in U.S. dollars and period covered).

Grand Totals	\$ _____	\$ _____	\$ _____	\$ _____
	(Each total must equal the estimate of expenses for one year).			

NCCHS cannot issue a Form I-20 until you meet all requirements for financial documentation.

By signing my name to this form, I certify that the information above is a correct statement of my arrangements for financing my studies at New Covenant Christian High School.

(Student's Signature) _____ Date _____

(Please Print Name) _____

Affidavit of Support

This form is for individuals using their own income and/or savings to support a student. It must be completed by the person who will provide the student with full or partial financial support and/or room and board during the student's course of study at New Covenant Christian High School

SPONSOR INFORMATION

1) I, _____ citizen of _____
(Name of Sponsor) (Country/ies)
and residing at _____
(Street) (City/State) (Country) (Postal Code) (Telephone)

Certify the following:

2) I am employed with _____
(Name of Employer)
Located at _____
(Street) (City/State) (Country) (Postal Code) (Telephone)

I receive an annual income of \$ _____ (U.S.) from this employment. Attach a current salary confirmation statement written by that employer, or verification of annual income for self-employed or retired individuals. The employer statement or verification of annual income must be written in English or come with certified translation.

3) I have \$ _____ (U.S.) on deposit with
Name of Bank _____
Address of the bank _____
(Number and Street) (City) (State) (Postal Code)

Attach bank officer's statement of account history

4a) I currently support _____ persons (including myself). Our total annual income is \$ _____ (U.S.)
Our total family expenses are \$ _____ (U.S.).

4b) I sponsor _____ (number) individuals for immigration in addition to this affidavit.

STUDENT SUPPORT INFORMATION

5) This affidavit is executed on behalf of _____ who was born on _____
S/he is my _____ (Relationship to sponsor) (Month/Day/Year)

6) I hereby certify that I am willing, able, and do commit to provide _____ with the annual amount of \$ _____ (U.S.) for her/his fees, and/living expenses each year during the entire program of study at NCCHS until (give date when the sponsorship is expected to terminate).

ROOM AND BOARD SUPPORT INFORMATION (To be completed if student will live in the sponsor's home in the U.S.).

7) I hereby certify that I will provide _____ with (check one):

_____ Room only in my home at the address indicated above or

_____ Full room and board in my home as indicated above during each year that s/he follows a program of study at NCCHS.

Note that this value cannot be included in any amount of support being provided in #6, above. Attach a copy of your lease or deed or copy of a statement from your landlord.

By signing my name to this affidavit and having it notarized, I certify that the information above is correct statement of my agreement to sponsor the student herein named.

AFFIRMATION OR OATH

I hereby affirm that I know the contents of this affidavit and that the above statements are true and correct.

Signature of sponsor _____

Sworn and subscribed before me this _____ Day _____ Year _____

Signature of Office Administering Oath _____

SECTION 2: TO BE COMPLETED BY THE INTERNATIONAL STUDENT ADVISOR AT PRIOR SCHOOL

1. I-94 Admissions # _____
2. SEVIS # _____ Check here if student has no SEVIS record ___
3. Date you will release SEVIS record to NCCHS _____
4. The student maintained F1 status at your school from _____ to _____
5. The student was _____ was not _____ recommended for any type of approved employment. If yes, please specify type, period and result in the comments section below.
6. The student has _____ has not _____ been authorized to have a reduced course load at your institution.
7. If there is any other type of status information (Reinstatement, COS) that maybe relevant to advising this student in the future, please use the comments section below.

_____ The student **IS** eligible for transfer according to F-1 regulations. Please explain the comments section.

_____ The student **IS NOT** eligible for transfer according to F-1 regulations. Explain in comments section.

Comments _____

INSTITUTION _____

ADDRESS _____

CITY AND STATE _____ ZIP CODE _____

TELEPHONE NUMBER _____

DSO NAME AND TITLE _____

SIGNATURE _____

DATE _____

Please return all forms to:

Rachel Macarthy
DSO
New Covenant Christian School
1179 Boston Road, Bronx, NY 10456
rmacarthy@ncchristianschool.org

