



NEW COVENANT CHRISTIAN SCHOOL

Direct Deposit Enrollment Form

New Covenant Christian School offers direct deposit of paychecks to employees who hold accounts at New Covenant Dominion Federal Credit Union. To enroll in Direct Deposit, submit this form to the Director of Finance and Administration by hand delivery at the New Covenant Christian School Executive Office (rear suite of 1175 Boston Road, Bronx, NY 10456) or by email at rmacarthy@nccmin.org.

Employee Name

Credit Union Account Number

Account Type
(Checking, Savings, Etc.)

Deposit Entire Net Amount
 Deposit Other Amount _____

IMPORTANT! Please read and sign before completing and submitting.

I hereby authorize New Covenant Christian School ("NCCS") to deposit any wages owed to me by initiating credit entries to my account at New Covenant Dominion Federal Credit Union ("NCDFCU"). Further, I authorize NCDFCU to accept and to credit any credit entries indicated by NCCS to my account. In the event that NCCS deposits funds erroneously into my account, I authorize NCCS to debit my account for an amount not to exceed the original amount of the erroneous credit. I hereby ratify and approve any past credit and debit entries made by NCCS and NCDFCU, respectively, in connection with my pay as an NCCS employee.

This authorization is to remain in full force and effect until NCCS and NCDFCU have received written notice from me of its termination in such time and in such manner as to afford NCCS and NCDFCU reasonable opportunity to act on it.

Employee Signature

Date