

Founded in 1985, New Covenant Christian School is an educational ministry of New Covenant Christian Church. Our Pre-K to 12 institution, with three locations in the Bronx, is a place where students of all backgrounds can learn, grow, and develop in a Christ-centered environment with a commitment to excellence. We recognize that each student is gifted by God and the goal of true education must be to help each student develop their gifts for God's glory and the benefit of humanity.

We seek a qualified and passionate food service manager to fulfill multiple roles in our small school with a September 2021 start date. The following is general description of the duties, subject to finalization upon hire.

Responsibilities:

- Oversee all aspects of the school food and nutrition program independently
- Directly responsible for the management of the day-to-day operations of school foodservice including but not limited to
 - menu planning
 - procurement
 - food production
 - sanitation
 - service
 - recordkeeping
 - including the review of free/reduced student applications
 - marketing
 - personnel management
 - professional development
- Involved in the implementation of the school's local wellness policy.
- Performs other food service duties and assignments as required.

Qualifications:

The School Cook must:

- Be a born-again Christian and belong to a church professing the Christian faith.
- Have a high school diploma or equivalent and at least one year satisfactory, paid experience relevant to the duties of the position or a satisfactory equivalent.
- Have appropriate food handler permit.
- Be knowledgeable about nutrition and cooking for children.
- Be knowledgeable modern methods of food preparation, health codes and sanitation principles and nutritional requirements.
- Be able to understand and carry out oral and written instructions, make independent judgments based upon common sense, and keep and maintain accurate records.

- Be able to stand and walk for prolonged periods. Significant physical abilities include lifting fifty (50) pounds, carrying, pushing, balancing, stooping, reaching, handling, talking, hearing conversations and other sound (potential hazards), visual acuity, depth perception and visual accommodation.
- Have effective written and oral communication skills.

All kitchen staff will need to be able to work in a fast-paced environment and be able to effectively multitask. Experience with computers is a plus and all candidates must be able to read, write, and communicate effectively.

Compensation: \$15 to \$25 an hour, commensurate with experience.

To apply, submit a resume and cover letter demonstrating your work experience and Christian service to staffing@ncchristianschool.org. Applications without a cover letter will not be considered. Only candidates under consideration will be contacted.